Remote Testing Via ProctorU

If you require accommodation, such as additional test time or environmental accommodation, these must be in place prior to scheduling your exam. Visit UIW Student Disability Services for information.

Step 1: Create Elsevier Account

Before scheduling your exam, you must have an Evolve/Elsevier account.

1. Visit the Evolve/Elsevier website.
2. Click "Create an Account" in the top right corner.
   a. Institution name: University of the Incarnate Word (San Antonio)
   b. Program type: Nursing BSN
3. Make sure to write down your Evolve username and password

Step 2: Create or update your ProctorU account

If this is your first time using ProctorU:

1. Visit the ProctorU Log-In Page and click "Sign Up".
2. Create a new account. (For Institution, select Elsevier – HESI).

If you've used ProctorU before:

1. Log-In at ProctorU.
2. Click your name (top right) → Account Settings.
3. Scroll to Enrollments → click Add Enrollment.
4. Select Elsevier – HESI.
5. Click Update Account.

Step 3: Schedule your exam

Important: Try to Register at least 72 hours before your preferred test time.

1. Log-in at ProctorU.
2. Click **Schedule New Session.**
   a. Choose Institution: Elsevier – HESI
   b. Term: University of the Incarnate Word
   c. Exam: Select your test. Be sure that you are selecting the *correct* exam. Select UIW HESI A2 – First or Second attempt, accommodated or standard time, etc.

Step 4: Submit your test results

Upload your test results with your Nursing CAS application.